



**Animal Lovers Assistance League**  
PO Box 266 Currituck, North Carolina 27929  
(252) 457-0011  
*www.CurrituckAnimalLovers.org*

### **Employment Application**

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Telephone (\_\_\_\_) \_\_\_\_\_

Cell Phone (\_\_\_\_) \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Social Security Number (Optional) \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Date of Birth (MM/DD/YY) \_\_\_\_/\_\_\_\_/\_\_\_\_

Do you have a criminal record, currently have criminal charges pending against you, on probation/parole or are awaiting sentencing for any criminal charges?  Yes  No

If your response to the previous question was "Yes", please explain: \_\_\_\_\_

Beginning with your current or most recent employer, please list all jobs or positions you have held for the last five (5) years. If you need more space, please use reverse side of this application.

**(1)** Employer \_\_\_\_\_ Position Held \_\_\_\_\_

Employers Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Telephone (\_\_\_\_) \_\_\_\_\_

Date of Hire \_\_\_\_/\_\_\_\_/\_\_\_\_ Currently Employed There?  Yes  No

Duties Performed \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

**(2)** Employer \_\_\_\_\_ Position Held \_\_\_\_\_

Employers Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Telephone (\_\_\_\_) \_\_\_\_\_

Date of Hire \_\_\_\_/\_\_\_\_/\_\_\_\_ Currently Employed There?  Yes  No

Duties Performed \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

**(3)** Employer \_\_\_\_\_ Position Held \_\_\_\_\_

Employers Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Telephone (\_\_\_\_) \_\_\_\_\_

Date of Hire \_\_\_\_/\_\_\_\_/\_\_\_\_ Currently Employed There?  Yes  No

Duties Performed \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

**Education:**

What is the highest grade you completed? 6<sup>th</sup> 7<sup>th</sup> 8<sup>th</sup> 9<sup>th</sup> 10<sup>th</sup> 11<sup>th</sup> 12<sup>th</sup>

Do you have a High School Diploma or G.E.D.?  Yes  No

Do you have any vocational training or technical degrees?  Yes  No

If yes, please tell us about your training: \_\_\_\_\_

Do you have a valid driver's license?  Yes  No State issued \_\_\_\_\_

Drivers License Number \_\_\_\_\_

Do you have your own transportation?  Yes  No

Do you have any experience working with animals?  Yes  No

If yes, please explain \_\_\_\_\_

Have you ever been employed by the Currituck County or any other animal shelter, humane society or SPCA?  Yes  No

If yes, please give details \_\_\_\_\_

If hired for this position, do you feel that you could learn this job quickly?  Yes  No

Are you able to work well in a stressful environment?  Yes  No

How do you feel about spaying and neutering of companion animals?

What are your feelings about the practice of breeding companion animals? \_\_\_\_\_

If hired for this position, you may be required to give animals vaccinations or humanely euthanize animals. Does this possibility give you concern or give you reason to believe you could not perform these tasks? Please explain \_\_\_\_\_

Are you currently in school or working at this time  Yes  No

If "yes", please explain \_\_\_\_\_

If hired for this position, are there days/hours you would not be able to work  Yes  No If yes, please explain \_\_\_\_\_

If hired, when could you begin working? \_\_\_\_\_

Please share with us any information about yourself that you feel would make you the best choice for the position you are applying for.

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In case of emergency, please notify:

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Telephone Number \_\_\_\_\_

References (At least one should be work-related)

**(1)** Name \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_

**(2)** Name \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_

**(3)** Name \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_

By submitting a signed application, you hereby certify that all information contained herein is true and correct to the best of your knowledge.

It is understood that any applicant or employee may be required to submit to a criminal background history at the discretion of the Animal Lovers Assistance League. By your signature, you waive any and all rights to view or be party to any information given by those you listed as work or personal references and release those listed as well as the Animal Lovers Assistance League and the Currituck County, North Carolina Animal Shelter from all liability given on your behalf.

You further acknowledge that this application does not nor should be considered as an employment contract and that employment by the Animal Lovers Assistance League is "at will". Any false, misleading or other information given in this application that is misrepresented shall be ground for immediate dismissal.

Signature of applicant \_\_\_\_\_ Date \_\_\_\_\_

